



Kiwi College Private Tutoring – Student Application Form

Student Information

First Name		Last Name	
Date of Birth		Gender	<input type="checkbox"/> Male <input type="checkbox"/> Female <input type="checkbox"/> Other
Contact Number		Email	
Home Address			

Parent / Guardian Information

Full Name	
Mobile	
Email (if different to above)	

Medical Condition Declaration

Please provide details of any medical conditions, allergies, or special learning needs we should be aware of: _____ None

Course Selection

Year Level: Primary (Y5–Y6) Junior (Y7–Y8) Mid (Y9–Y10) Senior (Y11–Y13)

Subjects: English Maths Science Other: _____

Mode of Study: Face-to-Face Online Either

Preferred Schedule

Please indicate your preferred **start date**: _____

	Monday	Tuesday	Wednesday	Thursday	Friday
3:30-4:30	<input type="checkbox"/> Primary En	<input type="checkbox"/> Primary En	<input type="checkbox"/> Primary En	<input type="checkbox"/> Primary En	<input type="checkbox"/> Primary En
	<input type="checkbox"/> Junior Maths	<input type="checkbox"/> Junior Maths	<input type="checkbox"/> Junior Maths	<input type="checkbox"/> Junior Maths	<input type="checkbox"/> Junior Maths
4:30-5:30	<input type="checkbox"/> Junior Eng	<input type="checkbox"/> Junior Eng	<input type="checkbox"/> Junior Eng	<input type="checkbox"/> Junior Eng	<input type="checkbox"/> Junior Eng
	<input type="checkbox"/> Primary Maths	<input type="checkbox"/> Primary Maths	<input type="checkbox"/> Primary Maths	<input type="checkbox"/> Primary Maths	<input type="checkbox"/> Primary Maths
5:30-6:30	<input type="checkbox"/> Mid Eng	<input type="checkbox"/> Mid Eng	<input type="checkbox"/> Mid Eng	<input type="checkbox"/> Mid Eng	
	<input type="checkbox"/> Senior Maths	<input checked="" type="checkbox"/> Senior Science	<input type="checkbox"/> Senior Maths	<input type="checkbox"/> Senior Science	
6:30-7:30	<input type="checkbox"/> Senior Eng	<input type="checkbox"/> Senior Eng	<input type="checkbox"/> Senior Eng	<input type="checkbox"/> Senior Eng	
	<input type="checkbox"/> Mid Maths	<input type="checkbox"/> Mid Science	<input type="checkbox"/> Mid Maths	<input type="checkbox"/> Mid Science	

Package and payment

Package Option:

One Lesson / As Needed (\$80/hr)

10-Lesson Package (\$700 total)

Payment account detail:

Bank Account: 06-0254-0501139-00 Account Name: KIWIDOTCOM EDUCATION GROUP LTD
--



Kiwi College Private Tutoring Terms & Conditions

These Terms and Conditions apply to all students enrolled in Kiwi College Private Tutoring (“we”, “our”, “us”).

By enrolling, the student or parent/guardian (“you”) agrees to the following terms.

Lesson Schedule

Private one on one tutoring lessons run according to the New Zealand school terms (10 weeks) and may also be offered during school holidays as group sessions.

Lessons do not operate on public holidays or during Christmas/New Year shutdown periods.

Any term or schedule updates will be communicated by email or notice.

Fees and Payment

All students are entitled to one free trial class. Payment for the lesson (or one full package) is required at the time of booking.

Payment can be made via bank transfer or cash before lessons begin. Lessons will not proceed until payment is received. All purchased lessons are valid for three months from the date of payment. Kiwi College reserves the right to adjust fees with at least 30 days’ notice.

Cancellations and Refunds

If you wish to cancel, written notice (email) must be given at least **7 days** before your next scheduled lesson or before the next billing period.

Refunds are not provided for missed lessons or late cancellations.

In cases of illness or emergencies, lessons may be rescheduled or credited at our discretion (medical certificate may be required).

Attendance and Missed Lessons

Students are expected to attend all scheduled lessons. Missed lessons will not be refunded or credited unless prior notice is provided. Any make-up lessons must be completed within the current term.

If the tutor cancels a session, a make-up lesson will be arranged at no extra charge.

Student Behaviour and Safety

Students must follow tutor instructions and behave respectfully at all times.

Parents/guardians are responsible for the conduct of their children.

Kiwi College reserves the right to suspend or cancel lessons if behaviour disrupts learning or safety.

Medical Conditions

Please disclose any medical or learning conditions that may affect participation. This information helps us ensure a safe and supportive learning environment.

Lesson Format and Materials

Lessons may be delivered **face-to-face** or **online**, depending on year level and student preference.

All materials and resources provided are for personal educational use only.

Students should bring required stationery, notebooks, and any assigned work.

Communication

Kiwi College will communicate important updates by email or text (schedule, payment, closures, etc.).

It is your responsibility to keep contact details up to date.

Marketing materials may occasionally include photos or videos of lessons.

Liability

Kiwi College tutors and staff will take all reasonable care during lessons, but Kiwi College is not liable for any personal injury, loss, or property damage incurred during participation, except as required by New Zealand law (Consumer Guarantees Act 1993 / Fair Trading Act 1986).

Policy Changes

Kiwi College may update these Terms and Conditions from time to time.

Notice of any change will be provided at least **14 days** before it takes effect.

If you do not accept the change, you may cancel your enrolment without penalty before the change applies.

Declaration

I/We have read and understood the Kiwi College Private Tutoring Terms and Conditions and agree to comply with them. I confirm that all information provided in the enrolment form is true and correct. I authorise Kiwi College to contact me regarding lesson schedules, payments, and other relevant information.

Student Signature: _____

Date: _____

Parent/Guardian Full Name: _____

Parent/Guardian Signature: _____ Date: _____