



Student Code of Conduct

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1. INTRODUCTION

The Code of Conduct is framed around the core values of Kiwi College – Excellence, Responsiveness, Humanity, Courage and Kiwi Spirit – and students of Kiwi College of New Zealand are expected to adhere to the following guidelines.

2. PERSONAL RESPONSIBILITY

Students must:

- Read and comply with their enrolment conditions and Kiwi College's policies, procedures and ethical requirements.
- Read and comply with their programme and course requirements.
- Take responsibility for their own education and monitor their academic progress.
- Raise issues or concerns with Kiwi College in a timely manner and as specified in relevant policies.

3. ACT WITH HONESTY AND INTEGRITY

Students must:

- Uphold academic integrity.
- Comply with all relevant Government legislation and regulations.
- Conduct themselves appropriately when representing Kiwi College within the community.
- Behave ethically. This includes, but is not limited to:

- Offering bribes to Kiwi College staff members or fellow students
- Gaining academic credit by extortion
- Report a breach of the Student Code of Conduct if they reasonably believe that they have observed a breach.

4. RESPECT AND FAIRNESS

Students must:

- Treat other students and employees with respect and fairness.
- Not engage in discriminatory conduct on grounds such as gender, sexuality, race, ability, cultural background, religion, age or political conviction.
- Not engage in conduct which may be considered as harassment or bullying, or which is otherwise disruptive or intimidating.
- Respect the privacy of others in the collection, use or access of personal information whilst undertaking studies.
- Not disclose confidential information concerning any matter relating to Kiwi College
- Avoid disrupting or interfering with any teaching, learning, research or other academic activity of Kiwi College.
- Consider their responsibilities and the consequences of their actions when exercising their freedom of expression.
- Support legitimate academic debate.
- Not encourage, persuade or incite others to engage in conduct or behaviour constituting misconduct in accordance with Kiwi College policies and procedures.

5. PERSONAL SAFETY AND PROPERTY

Students must:

- Not endanger, or potentially endanger, the safety or health of others.
- Not cause harm to others, including students and employees, whilst on Kiwi College premises.
- Not engage in unlawful behaviour.
- Not participate in any activity conducted by Kiwi College while under the influence of alcohol or any prohibited substance.
- Not use, possess or supply a prohibited weapon or any prohibited substance at Kiwi College
- Use Kiwi College property or resources, including digital resources, cooperatively, legally, ethically responsibly and appropriately.
- Respect the property rights of others, including students and employees, whilst on Kiwi College premises.
- Comply with any reasonable request or directions from Kiwi College employees with regard to safety or compliance with policy, procedure or ethical requirements.
- Report Health and Safety issues to the Administration Office when necessary.

6. MAINTAIN KIWI COLLEGE'S REPUTATION

Students must:

- Uphold Kiwi College's reputation when they undertake academic or other extra-curricular activities.
- Not engage in fraudulent or corrupt behaviour, including the impersonation of another person or use of forged, false, falsified or incomplete evidence of academic standing or immigration status or any other relevant matter in order to gain or maintain enrolment.
- Declare a matter which may influence decisions in their interest or declare a matter which could be perceived to influence decisions in their interest.

7. NON-COMPLIANCE AND BREACHES

- Compliance with Kiwi College policies and procedures forms part of each students' conditions of admission and enrolment.
- Where a student is aware of or suspects a breach of this policy, they must immediately report the breach in accordance with the relevant Kiwi College policy and procedure.
- Breaches in relation to academic integrity are to be reported and managed in accordance with the Academic Integrity Policy
- Breaches in relation to a student's non-academic conduct are to be reported and managed in accordance with the Student Misconduct Policy.
- Students who are found to have breached the Code of Conduct may be subject to penalty, including exclusion from Kiwi College and/or cancellation of enrolment in accordance with the Student Misconduct Policy.
- Some breaches of this policy may also have additional consequences for students under criminal or civil jurisdictions.

8. RELATED POLICIES AND PROCEDURES

Academic Integrity Policy and Procedures (H1)

Student Misconduct Policy